

**Finance and Labor Relations Committee**  
Regular Meeting  
Thursday, April 6, 2017 6:00 p.m.  
City Hall, 31 S. Madison Street, Evansville, WI

**MINUTES**

1. **Call to order and roll call.** Chair Josh Manring called the meeting to order at 6:01 p.m. Members present: Alderpersons Josh Manring, James Montgomery, and Rick Cole. Others present: Mayor Bill Hurtley, City Administrator/Finance Director Ian Rigg, Utility and Finance Accountant Julie Roberts and Wally Shannon.
2. **Approval of Agenda.** Cole made a motion, seconded by Montgomery to approve the agenda. Motion approved 3-0.
3. **Approval of Minutes.** Cole made a motion, seconded by Montgomery to waive the reading of the minutes of the March 6, 2017 special meeting and the March 9, 2017 regular meeting and to approve them as printed. Motion approved 3-0.
4. **Citizen appearances other than agenda items listed.** None.
5. **Motion to accept the City bills as presented.** Cole made a motion, seconded by Montgomery to accept the City bills as presented in the amount of \$1,633,566.88. Motion approved 3-0 on a roll call vote.
6. **New Business**
  - A. Rigg discussed options for summer help for record storage. He suggested policies for record retention and destruction. He also stated that hiring through a temp agency for this project would be more expensive than a direct hire. If help couldn't be obtained through direct hire then a temp agency would be explored.
7. **City Administrator/Finance Director Report.** Rigg stated that he ordered new phones and that they've been installed. Reviews have been completed and now it is just a matter of meeting with staff. Temp help may be needed to review electric accounts for accuracy. This would be a very time consuming project.
8. **Unfinished Business**
  - A. **Library project update.** Rigg discussed costs to do the project versus that costs that would be incurred without doing the project.
  - B. **TIF Amendment and Loan Refinance.** Rigg provided two timetables for the TIF amendment and loan refinance. The more aggressive timetable would not be able to be met.
9. **Meeting Reminder.** The next regular meeting is scheduled for May 4, 2017 at 6:00 p.m.
10. **Adjournment.** Cole made a motion, Montgomery seconded the committee adjourn at 6:44 p.m. Motion passed.

Julie Roberts, Utility and Finance Accountant

*These minutes are not official until approved by the Finance and Labor Relations Committee at their next regular meeting.*